



Miami International Airport (MIA) Filming/Photo Shoot Request

Miami-Dade Office of Film and Entertainment

www.filmiami.org – (305) 375-3288

Please note that it can take up to fourteen (14) days to process and receive approval to film at MIA

Production Company: _____

Project Name: _____

Contact Information:

Name: _____

Phone Number: *Office:* _____ *Cell:* _____

Email: _____

Requested Project Date(s) and Time(s):

Start Date: _____

End Date: _____

Requested Time(s): _____

Will a flight arrival be part of your project: Yes () No () *(If "Yes", please provide...)*

Airline: _____ Flight #: _____

Arrival Time: _____ AM () PM () Domestic: () International: ()

Requested Location: *Specify:* _____

Provide Detailed Scene Description: *Be specific (i.e., space requirement):* _____

Provide Number of: # Cast Members: _____ # Crew Members: _____

Total number of persons on set including "extras" and clients: _____

Equipment: *List film/shoot equipment to be used for this project:* _____



Will project require the use of electricity: *Yes () No () *If you answered “Yes”, the use of electricity at MIA will require Miami-Dade Aviation Department (MDAD) approval and an MDAD Electrician at sixty dollars (\$60.00) per hour.

Vehicles Involved in Project:

☛ Number of Cars: _____ Number of SUV’s: _____ Number of Trucks: _____

☛ Will you require “high-vehicle” parking (i.e., cube; RV; Semi, etc.)? Yes () No ()

Miami-Dade Police Department (MDPD) Staff & Canine Security Sweep Requirements:

*A canine sweep (cost \$155.75) and at least one (1) Miami-Dade Police Officer (\$45.50 per hour with a three (3) hour minimum) is required for all filming and photo shoots at MIA. **THE NUMBER OF POLICE OFFICERS REQUIRED WILL BE DETERMINED BY THE SCOPE OF THE PROJECT. POLICE MUST BE PREPAID PRIOR TO THE PROCESSING OF THE REQUEST.** A minimum of forty-eight (48) hours is required prior to the project date in order to hire police – time commences upon receipt of payment by MDPD. Weekends are not included in the forty-eight (48) hours hiring period (unless the film crew agrees to pay for additional police coordination time. Additional police coordination time after hours can run up to \$672.00. Canine sweeps will take place at a pre-arranged staging area as determined by MDPD.

Restrictions:

- ✓ No filming past security checkpoints or on the Airport Operations Area (AOA) and /or airfield.
- ✓ Cruise ship bus station filming only permitted on Tuesday and Wednesday.
- ✓ No filming during holidays or high volume travel times.
- ✓ No filming of federal law enforcement officers or the security checkpoints.
- ✓ NO USE of fabricated signage, logos, airline names or insignias is permitted without prior written authorization by MDAD. Forward requests should be forwarded to:
Marcia Fernandez-Morin, Manager – Special Events & Conference Unit
Mfernandez-morin@miami-airport.com
- ✓ No firearms or weapons permitted at MIA – fake (make believe) and/or authentic (real).
- ✓ Curbside filming may be approved on a case by case basis.
- ✓ Preferred location for filming at MIA is South Terminal, Concourse J, 3rd Floor.

Insurance Requirement: *Insurance certificate required naming Miami-Dade County as additionally insured as certificate holder for \$1,000,000 U.S. dollars. Certificate holder name should appear as follows:*

**Miami-Dade County
111 NW 1 Street
Miami, Florida 33128**

Please email completed PDF form to: DBELZ@miamidade.gov and Lisenby@miamidade.gov