



## Miami International Airport (MIA) Filming/Photo Shoot Request

Must apply for permit with the Miami-Dade Office of Film and Entertainment

Please go to [www.filmiami.org](http://www.filmiami.org) to apply for the permit or call (305) 375-3288

*\*Please note that it can take up to fourteen (14) days to process and receive approval to film at MIA\**

**Production Company:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Contact Information:**

Name: \_\_\_\_\_

Phone Number: Office: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

**Requested Project Date(s) and Time(s):**

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Requested Time(s): \_\_\_\_\_

**Will a flight arrival be part of your project:** Yes ( ) No ( ) *(If "Yes", please provide...)*

Airline: \_\_\_\_\_ Flight #: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ AM ( ) PM ( ) Domestic: ( ) International: ( )

**Requested Location:** Specify: \_\_\_\_\_

***\*\*Preferred location for filming at MIA is South Terminal, Concourse J, 3<sup>rd</sup> Floor\*\****

**Provide Detailed Scene Description:** Be specific (i.e., space requirement): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Provide Number of:** # Cast Members: \_\_\_\_\_ # Crew Members: \_\_\_\_\_

**Total number of persons on set including "extras" and clients:** \_\_\_\_\_


**Equipment:** List film/shoot equipment to be used for this project: \_\_\_\_\_


\_\_\_\_\_  
\_\_\_\_\_



**Will project require the use of electricity:** \*Yes ( ) No ( ) \*If you answered “Yes”, the use of electricity at MIA will require Miami-Dade Aviation Department (MDAD) approval and an MDAD Electrician at sixty dollars (\$60.00) per hour. Please note that if a generator is required there is limited placement and cabling ability allowed.

**Vehicles Involved in Project:**

 Number of Cars: \_\_\_\_\_ Number of SUV's: \_\_\_\_\_ Number of Trucks: \_\_\_\_\_

 Will you require “high-vehicle” parking (i.e., cube; RV; Semi, etc.)? Yes ( ) No ( )

**Miami-Dade Police Department (MDPD) Staff & Canine Security Sweep Requirements:**

\*A K-9 sweep (cost \$213.50) and at least one (1) Miami-Dade Police Officer (\$68.50 per hour with a three (3) hour minimum) is required for all filming and photo shoots at MIA. A minimum of forty-eight (48) hours is required prior to the project date in order to hire and pre-pay for police – time commences upon receipt of payment by MDPD. Weekends are not included in the forty-eight (48) hours hiring period (unless the film crew agrees to pay for additional police coordination time). K-9 sweeps will take place at a pre-arranged staging area as determined by MDPD.

**THE NUMBER OF POLICE OFFICERS REQUIRED WILL BE DETERMINED BY THE SCOPE OF THE PROJECT. POLICE MUST BE PREPAID PRIOR TO THE PROCESSING OF THE REQUEST.**

Miami-Dade Office of Film & Entertainment will coordinate off duty police. Please note that police coordination is available M-F from 8AM-2PM and if coordination is required outside these hours a \$670+ fee may be applied.

**RESTRICTIONS:**

- ✓ No filming past security checkpoints or on the Airport Operations Area (AOA) and /or airfield.
- ✓ Cruise ship bus station filming only permitted on Tuesday and Wednesday.
- ✓ No filming during holidays or high volume travel times.
- ✓ No filming of federal law enforcement officers or the security checkpoints.
- ✓ No firearms or weapons permitted at MIA – fake (make believe) and/or authentic (real).
- ✓ Curbside filming may be approved on a case by case basis.
- ✓ No use of fabricated signage, logos, airline names or insignias is permitted without prior written authorization by MDAD. Forward requests should be forwarded to:
- ✓ NO USE OF DRONES OF ANY KIND ON AIRPORT PROPERTY OR WITHIN A 5 MILE RADIUS OF THE AIRPORT. NO EXCEPTIONS.

**HEIDI ANTHONY**

HAnthony@miami-airport.com

**Insurance Requirement:** Insurance certificate required naming Miami-Dade County as additionally insured as certificate holder for \$1,000,000 U.S. dollars. Certificate holder name should appear as follows:

**Miami-Dade County  
111 NW 1<sup>st</sup> Street  
Miami, Florida 33128**

**We can accept the following wording:**

Certificate holder is named as an Additional insured as their interests may appear, but only as to respects claims arising out of the operations of the Named Insured.

Please email completed PDF form to: [DBELZ@miamidade.gov](mailto:DBELZ@miamidade.gov) and [Lisenby@miamidade.gov](mailto:Lisenby@miamidade.gov)